

## Checklist for IMA Medal Nominations

### NOMINEE

|           |  |
|-----------|--|
| Nominee   |  |
| Address 1 |  |
| Address 2 |  |
| Phone     |  |
| e-mail    |  |
| Age       |  |

### NOMINATOR

(Individual member and/or National Representative of mineralogical societies/groups adhering to IMA)

|           |  |
|-----------|--|
| Nominator |  |
| Address 1 |  |
| Address 2 |  |
| Phone     |  |
| e-mail    |  |

### SPONSOR

(There needs to be at least 3 but no more than 5 sponsors of the nomination)

|           |  |
|-----------|--|
| Sponsor 1 |  |
| Sponsor 2 |  |
| Sponsor 3 |  |
| Sponsor 4 |  |
| Sponsor 5 |  |

### REQUIRED INFORMATION

| N° Doc. | Types of documents required for the nomination package   | Number of pieces | Status on the nomination package (to be fulfilled by the Committee Chair) |
|---------|--|------------------|---|
| 1       | this cover page (checklist for IMA Medal Nominations)  | 1                |   |
| 2       | a cover letter from the nominator outlining the candidate's qualifications in light of the criteria for the award  | 1                |   |
| 3       | supporting letters from at least three (3) but no more than five (5) individuals. Letters should focus on how the candidate meets the criteria of the award. | 3 to 5           |   |
| 4       | Complete CV*<br>* Bibliography of published works exclusive of abstract, book reviews, and papers not yet accepted for publication                           | 1                |   |

Other Information

- The IMA encourages the nominator, and all individuals writing letters of support, to send an electronic version of the nomination package to the Committee Chair. Much of the committee work can then be done by e-mail.

- The nomination package must be submitted to the chair of the Committee for the award by April 1.

IMA Medal Committee Chairman  
Joel Grice

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Fax: +1 613 364-4027

- Nominations can be carried over to following years if the nomination package is updated by the nominator. Any nomination not renewed after 2 years will be not considered further.